



SGT UNIVERSITY

SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY
(UGC Approved)

Gurugram, Delhi-NCR

Budhera, Gurugram-Badli Road, Gurugram (Haryana) – 122505 Ph. : 0124-2278183, 2278184, 2278185

Annual Report Academic Session 2018-2019

Examination Department



SGT UNIVERSITY

SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY
(UGC & AICTE Approved)

Gurugram, Delhi-NCR



SGT UNIVERSITY

Chandu Budhera, Gurugram

Haryana - 122505

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Budhera, Gurugram



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1. Introduction

The Examination Department of SGT University is governed by the University Ordinances and Examinations Manual. The vision and mission of the department are aligned to those of the University.

For offering high quality examination services, the Examination department ensures transparency in all its activities, aimed to support faculty, students and institutions. The Department administers open and secured processes and systems and work in close collaboration with institutions, external organizations and individuals.

Examination department is headed by the Controller of Examinations who reports to the Vice Chancellor. The entire process of assessment and evaluation including the conduct of examination is as per the provisions of the University Ordinance and Examination Manual. As per the policy of the University, the continuous and progressive evaluation system is adopted to evaluate the learner's ability to develop analytical skills and decision-making power.

The Department is responsible for end-to-end process of the student's assessment by conducting Final Examinations, Allocation of Invigilators, Addressing Revaluation Queries, and Declaration of Results etc.

The first purpose of assessment is to determine whether students have achieved the learning outcomes and fulfilled the academic requirements of the course and of the modules within it, (as stated in the course specification and in the University's general educational aims) and attained the standard required for the award to which it leads.



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2. Examination Schedule

The students register themselves according to their regular and back-log courses and the examinations are conducted only based on registered course codes. The Examination department prepares the Examination Schedule and publishes the same on the website for students. A copy of the Schedule is sent to the Dean of all the faculties for information to the students and to the competent authorities for their information. The Notification of Exams is prepared as per the dates mentioned in Academic Calendar.

3. Students Appeared in Examination

The number of students from different schools appeared for the examination during the 2018-19 academic session is as follows:

S. No.	Name of Faculty	UG	PG
1.	Faculty of Agricultural Sciences	290	-
2.	Faculty of Allied & Health Science	694	121
3.	Faculty of Behavioral Sciences	200	56
4.	Faculty of Commerce & Management	718	133
5.	Faculty of Education	36	-
6.	Faculty of Engineering & Technology	1038	65
7.	Faculty of Fashion & Design	70	6
8.	Faculty of Hotel & Tourism Management	282	-
9.	Faculty of Mass Communication & Media Technology	166	16
10.	Faculty of Law	462	18
11.	Faculty of Nursing	555	168
12.	Faculty of Science	240	214
13.	Faculty of Physiotherapy	692	41
14.	SGT Collage of Pharmacy	520	-
15.	Faculty of Dental Science	258	81
16.	Faculty of Indian Medical System	297	-
17.	Faculty of Medicine & Health Sciences	150	40
	Total	6668	959

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4. Grievance Redressal

Grievances related to examinations raised by the students and action taken by the Examination Department are as under:

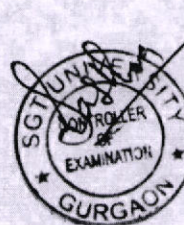
Year	Total number of students who appeared in the examinations	Number of complaints/grievances
2018-19	9836	34

5. Re-evaluation

During the Academic Session 2018-19, 9836 students appeared in end term theory examination including regular, reappear and special cases. Out which 282 cases of grievances were reported. In which 113 cases were solved in retotaling and 169 were solved in re-evaluation. Details are shown in following table.

Year	Total number of students who appeared for the final examinations	Number of cases of Single valuation and appeal process for revaluation	Number of cases seeking Double Valuation/Multiple valuation with appeal process for retotaling only	Number of cases seeking Double Valuation/Multiple valuation with appeal process for revaluation only	Number of cases seeking Double valuation/Multiple valuation with appeal process for retotaling/revaluation and access to answer script
2018-19	9836	282	113	169	NIL

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6. Passed Students in End -term Examination

The faculty-wise details of the number of students appeared and passed in the End – term examination in academic session 2020-2021 are given below:

School	UG		PG	
	Appeared in Final Year	Passed in Final Year	Appeared in Final Year	Passed in Final Year
Faculty of Agricultural Sciences	290	208	–	–
Faculty of Allied & Health Science	694	595	121	111
Faculty of Behavioral Sciences	200	168	56	43
Faculty of Commerce & Management	718	505	133	118
Faculty of Education	36	35	–	–
Faculty of Engineering & Technology	1038	638	65	55
Faculty of Fashion & Design	70	52	6	5
Faculty of Hotel Management	282	210	–	–
Faculty of Mass Communication & Media Technology	166	126	16	15
Faculty of LAW	462	287	18	6
Faculty of Nursing	555	458	168	149
Faculty of Science	240	193	214	199
Faculty of Physiotherapy	692	387	41	30
SGT Collage of Pharmacy	520	416	–	–
Faculty of Dental Science	258	212	81	80
Faculty of Indian Medical System	297	160	–	–
Faculty of Medicine & Health Sciences	150	123	40	26
Total	6668	4773	959	837



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7. Examination Reforms and Automation

The current status of automation related to examination activities for faculties and students is as follows:

S. No.	Description	Status
1.	Enrolment of students	Offline
2.	Registration of courses	Offline
3.	Uploading of question bank	Offline
4.	Information regarding examination schedule to students	Offline
5.	Uploading of Continuous Assessment, Mid- and End-Semester Examinations marks	Offline
6.	Display of Continuous Assessment and Mid-Semester Examination marks in student's login	Offline
7.	Generation of admit cards	Offline
8.	Generation of verification cards	Offline
9.	Declaration of results	Online
10.	Payment of fees for re-evaluation, improvement exam, backlog papers, etc.	Offline
11.	Grievance redressal	Offline



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Annual Report Academic Session 2017-2018

Examination Department



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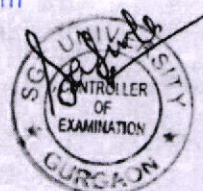
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The Department is responsible for end-to-end process of the student's assessment by conducting Final Examinations, Allocation of Invigilators, Addressing Revaluation Queries, and Declaration of Results etc.

The first purpose of assessment is to determine whether students have achieved the learning outcomes and fulfilled the academic requirements of the course and of the modules within it, (as stated in the course specification and in the University's general educational aims) and attained the standard required for the award to which it leads.

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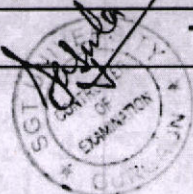
2. Examination Schedule

The students register themselves according to their regular and back-log courses and the examinations are conducted only based on registered course codes. The Examination department prepares the Examination Schedule and publishes the same on the website for students. A copy of the Schedule is sent to the Dean of all the faculties for information to the students and to the competent authorities for their information. The Notification of Exams is prepared as per the dates mentioned in Academic Calendar.

3. Students Appeared in the End – Term Examination

The number of students from different faculties appeared for the examination during the 2017-18 academic session is as follows:

S. No.	Name of Faculty	UG	PG
1.	Faculty of Agricultural Sciences	179	-
2.	Faculty of Allied & Health Science	425	57
3.	Faculty of Behavioral Sciences	163	47
4.	Faculty of Commerce & Management	681	78
5.	Faculty of Education	12	-
6.	Faculty of Engineering & Technology	728	34
7.	Faculty of Fashion & Design	41	166
8.	Faculty of Hotel & Tourism Management	179	-
9.	Faculty of Mass Communication & Media Technology	70	05
10.	Faculty of Law	189	-
11.	Faculty of Nursing	435	-
12.	Faculty of Science	164	28
13.	Faculty of Physiotherapy	263	15
14.	SGT Collage of Pharmacy	298	-
15.	Faculty of Dental Science	98	-
16.	Faculty of Indian Medical System	224	-
17.	Faculty of Medicine & Health Sciences	275	31
	Total	4424	461



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4. Grievance Redressal

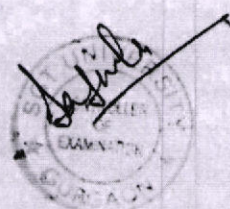
Grievances related to examinations raised by the students and action taken by the Examination Department are as under:

Year	Total number of students who appeared in the examinations	Number of complaints/grievances
2017-18	6450	NIL

5. Re-evaluation

During the Academic Session 2017-18, 6450 students appeared in examinations for different courses and 258 cases of grievances were reported. Out of 258, 106 cases were solved in re-totalling only and the rest 152 were solved in the process of re-evaluation that clearly shows that the evaluation process is very fair and transparent. Details are shown in following table.

Year	Total number of students who appeared for the final examinations	Number of cases of Single valuation and appeal process for revaluation	Number of cases seeking Double Valuation/Multiple valuation with appeal process for re-totalling only	Number of cases seeking Double Valuation/Multiple valuation with appeal process for revaluation only	Number of cases seeking Double valuation/Multiple valuation with appeal process for retotalling/revaluation and access to answer script
2017-18	6450	258	106	152	NIL



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6. Passed Students in End – Term Examination.

The faculty-wise details of the number of students appeared and passed in the End – Term Examination in academic session 2017-2018 are given below:

School	UG		PG	
	Appeared in End – term	Passed in End – term	Appeared in End – term	Passed in End – term
Faculty of Agricultural Sciences	179	118	–	–
Faculty of Allied & Health Science	442	340	57	47
Faculty of Behavioral Sciences	184	156	26	21
Faculty of Commerce & Management	681	342	78	65
Faculty of Education	12	9	–	–
Faculty of Engineering & Technology	728	422	34	31
Faculty of Fashion & Design	42	29	01	00
Faculty of Hotel Management	179	110	–	–
Faculty of Mass Communication & Media Technology	70	36	05	05
Faculty of LAW	189	117	–	–
Faculty of Nursing	435	311	95	90
Faculty of Science	177	112	28	20
Faculty of Physiotherapy	263	156	15	12
SGT Collage of Pharmacy	397	279	–	–
Faculty of Dental Science	98	37	–	–
Faculty of Indian Medical System	224	135	–	–
Faculty of Medicine & Health Sciences	275	234	38	33
Total	4575	2943	377	324



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7. Examination Reforms and Automation

The current status of automation related to examination activities for faculties and students is as follows:

S. No.	Description	Status
1.	Enrolment of students	Offline
2.	Registration of courses	Offline
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4.	Information regarding examination schedule to students	Offline
5.	Uploading of Continuous Assessment, Mid- and End-Semester Examinations marks	Offline
6.	Display of Continuous Assessment and Mid-Semester Examination marks in student's login	Offline
7.	Generation of admit cards	Offline
8.	Generation of verification cards	Offline
9.	Declaration of results	Online
10.	Payment of fees for re-evaluation, improvement exam, backlog papers, etc.	Offline
11.	Grievance redressal	Offline



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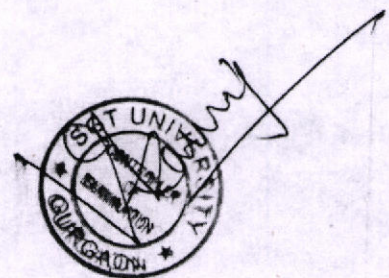
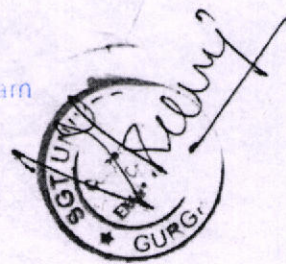


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2. Examination Schedule

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3. Students Appeared in Examination

The number of students from different faculties appeared for the examination during the 2021-2022 academic session is as follows:

S. No.	Name of Faculty	UG	PG
1.	Faculty of Agricultural Sciences	429	19
2.	Faculty of Allied & Health Science	1017	288
3.	Faculty of Behavioral Sciences	387	96
4.	Faculty of Commerce & Management	332	218
5.	Faculty of Education	42	16
6.	Faculty of Engineering & Technology	832	150
7.	Faculty of Fashion & Design	71	13
8.	Faculty of Hotel & Tourism Management	179	7
9.	Faculty of Mass Communication & Media Technology	173	25
10.	Faculty of Law	533	60
11.	Faculty of Nursing	389	16
12.	Faculty of Science	282	144
13.	Faculty of Physiotherapy	648	68
14.	SGT Collage of Pharmacy	697	109
15.	Faculty of Dental Science	-	44
16.	Faculty of Indian Medical System	241	-
17.	Faculty of Medicine & Health Sciences	150	38
	Total	6402	1311



4. Grievance Redressal

Grievances related to examinations raised by the students and action taken by the Examination Department are as under:

Year	Total number of students who appeared in the examinations	Number of complaints/grievances
2021-22	9375	369

5. Re-evaluation

During the Academic Session 2021-2022, 11344 students appeared in the End – term examination. Out of which 630 cases of grievances were recorded. In which 329 cases were solved in the process of retotaling and the rest 310 cases were solved in the process of re-evaluation. Details are shown in following table.

Year	Total number of students who appeared for the final examinations	Number of cases of Single valuation and appeal process for revaluation	Number of cases seeking Double Valuation/Multiple valuation with appeal process for retotaling only	Number of cases seeking Double Valuation/Multiple valuation with appeal process for revaluation only	Number of cases seeking Double valuation/Multiple valuation with appeal process for retotaling/revaluation and access to answer script
2021-22	11344	630	329	303	7


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6. Passed students in End – term examination

The faculty-wise details of the number of students appeared and passed in the End – term examination in academic session 2021-2022 are given below:

School	UG		PG	
	Appeared in Final Year	Passed in Final Year	Appeared in Final Year	Passed in Final Year
Faculty of Agricultural Sciences	429	366	19	15
Faculty of Allied & Health Science	1017	668	288	199
Faculty of Behavioral Sciences	387	283	96	86
Faculty of Commerce & Management	332	185	218	157
Faculty of Education	42	39	16	15
Faculty of Engineering & Technology	832	622	150	143
Faculty of Fashion & Design	71	60	13	10
Faculty of Hotel Management	179	113	7	5
Faculty of Mass Communication & Media Technology	173	133	25	14
Faculty of LAW	533	340	60	26
Faculty of Nursing	389	366	16	16
Faculty of Science	282	221	144	129
Faculty of Physiotherapy	648	399	68	51
SGT Collage of Pharmacy	697	465	109	87
Faculty of Dental Science	-	-	44	44
Faculty of Indian Medical System	241	131	-	-
Faculty of Medicine & Health Sciences	150	134	38	32
Total	6402	4525	1311	1029

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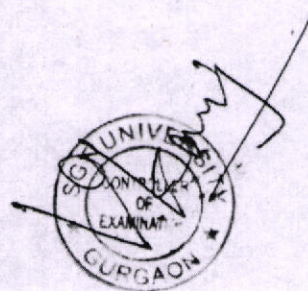


7. Examination Reforms and Automation

The current status of automation related to examination activities for faculties and students is as follows:

S. No.	Description	Status
1.	Enrolment of students	online
2.	Registration of courses	Online
3.	Uploading of question bank	Online
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6.	Display of Continuous Assessment and Mid-Semester Examination marks in student's login	Online
7.	Generation of admit cards	Online
8.	Generation of verification cards	Online
9.	Declaration of results	Online
10.	Payment of fees for re-evaluation, improvement exam, backlog papers, etc.	Online
11.	Grievance redressal	Online

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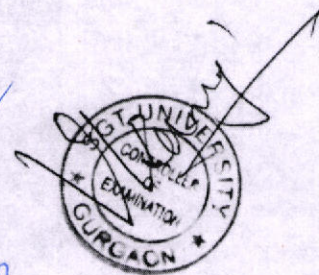
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3. Students Appeared in Examination

The number of students from different faculties appeared for the examination during the 2020-21 academic session is as follows:

S. No.	Name of Faculty	UG	PG
1.	Faculty of Agricultural Sciences	424	24
2.	Faculty of Allied & Health Science	708	169
3.	Faculty of Behavioral Sciences	311	233
4.	Faculty of Commerce & Management	378	203
5.	Faculty of Education	42	04
6.	Faculty of Engineering & Technology	736	122
7.	Faculty of Fashion & Design	77	08
8.	Faculty of Hotel & Tourism Management	245	14
9.	Faculty of Mass Communication & Media Technology	253	04
10.	Faculty of Law	837	57
11.	Faculty of Nursing	470	83
12.	Faculty of Science	345	28 2
13.	Faculty of Physiotherapy	1089	13 0
14.	SGT Collage of Pharmacy	893	80
15.	Faculty of Dental Science	312	83
16.	Faculty of Indian Medical System	-	-
17.	Faculty of Medicine & Health Sciences	533	80
	Total	7653	1576

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4. Grievance Redressal

Grievances related to examinations raised by the students and action taken by the Examination Department are as under:

Year	Total number of students who appeared in the examinations	Number of complaints/grievances
2020-21	13598	03

5. Re-evaluation

During the Academic Session 2020-2021, 13598 students appeared in end term theory examination including regular, reappear and special cases. Out of which 116 cases of grievances were reported. In which 51 cases were solved in retotaling and 65 were solved in re-evaluation. Details are shown in following table.

Year	Total number of students who appeared for the final examinations	Number of cases of Single valuation and appeal process for revaluation	Number of cases seeking Double Valuation/Multiple valuation with appeal process for retotaling only	Number of cases seeking Double Valuation/Multiple valuation with appeal process for revaluation only	Number of cases seeking Double valuation/Multiple valuation with appeal process for retotaling/revaluation and access to answer script
2020-21	13598	116	51	65	NIL

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6. Passed students in End – Term Examination

The faculty-wise details of the number of students appeared and passed in the End – term examination in academic session 2020-2021 are given below:

School	UG		PG	
	Appeared in Final Year	Passed in Final Year	Appeared in Final Year	Passed in Final Year
Faculty of Agricultural Sciences	424	340	24	22
Faculty of Allied & Health Science	708	508	169	133
Faculty of Behavioral Sciences	311	250	233	195
Faculty of Commerce & Management	378	214	203	158
Faculty of Education	42	39	04	03
Faculty of Engineering & Technology	736	549	122	110
Faculty of Fashion & Design	77	36	08	05
Faculty of Hotel Management	245	155	14	06
Faculty of Mass Communication & Media Technology	253	165	04	04
Faculty of LAW	837	465	57	43
Faculty of Nursing	470	419	83	62
Faculty of Science	345	275	282	253
Faculty of Physiotherapy	1089	692	130	120
SGT Collage of Pharmacy	893	681	80	74
Faculty of Dental Science	312	266	83	78
Faculty of Indian Medical System	-	-	-	-
Faculty of Medicine & Health Sciences	533	458	80	76
Total	7653	5512	1576	1342

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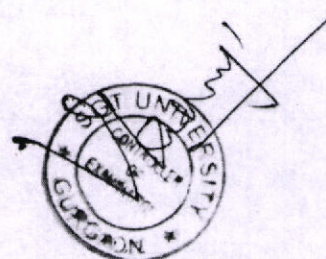


7. Examination Reforms and Automation

The current status of automation related to examination activities for faculties and students is as follows:

S. No.	Description	Status
1.	Enrolment of students	Online
2.	Registration of courses	Online
3.	Uploading of question bank	Offline
4.	Information regarding examination schedule to students	Online
5.	Uploading of Continuous Assessment, Mid- and End-Semester Examinations marks	Online
6.	Display of Continuous Assessment and Mid-Semester Examination marks in student's login	Online
7.	Generation of admit cards	Online
8.	Generation of verification cards	Online
9.	Declaration of results	Online
10.	Payment of fees for re-evaluation, improvement exam, backlog papers, etc.	Offline
11.	Grievance redressal	Offline


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SGT University
Budhera, Gurugram





SGT UNIVERSITY

SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY
(UGC Approved)

Gurugram, Delhi-NCR

Budhera, Gurugram-Badli Road, Gurugram (Haryana) – 122505 Ph. : 0124-2278183, 2278184, 2278185

Annual Report Academic Session 2019-2020

Examination Department



SGT UNIVERSITY

SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY
(UGC & AICTE Approved)

Gurugram, Delhi-NCR



SGT UNIVERSITY

Chandu Budhera, Gurugram

Haryana - 122505

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1. Introduction

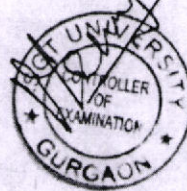
The Examination Department of SGT University is governed by the University Ordinances and Examinations Manual. The vision and mission of the department are aligned to those of the University.

For offering high quality examination services, the Examination department ensures transparency in all its activities, aimed to support faculty, students and institutions. The Department administers open and secured processes and systems and work in close collaboration with institutions, external organizations and individuals.

Examination department is headed by the Controller of Examinations who reports to the Vice Chancellor. The entire process of assessment and evaluation including the conduct of examination is as per the provisions of the University Ordinance and Examination Manual. As per the policy of the University, the continuous and progressive evaluation system is adopted to evaluate the learner's ability to develop analytical skills and decision-making power.

The Department is responsible for end-to-end process of the student's assessment by conducting Final Examinations, Allocation of Invigilators, Addressing Revaluation Queries, and Declaration of Results etc.

The first purpose of assessment is to determine whether students have achieved the learning outcomes and fulfilled the academic requirements of the course and of the modules, within it, (as stated in the course specification and in the University's general educational aims) and attained the standard required for the award to which it leads.



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2. Examination Schedule

The students register themselves according to their regular and back-log courses and the examinations are conducted only based on registered course codes. The Examination department prepares the Examination Schedule and publishes the same on the website for students. A copy of the Schedule is sent to the Dean of all the faculties for information to the students and to the competent authorities for their information. The Notification of Exams is prepared as per the dates mentioned in Academic Calendar.

3. Students Appeared in Examination

The number of students from different schools appeared for the examination during the 2019-20 academic session is as follows:

S. No.	Name of Faculty	UG	PG
1.	Faculty of Agricultural Sciences	417	04
2.	Faculty of Allied & Health Science	875	193
3.	Faculty of Behavioral Sciences	300	83
4.	Faculty of Commerce & Management	636	222
5.	Faculty of Education	78	-
6.	Faculty of Engineering & Technology	1196	133
7.	Faculty of Fashion & Design	103	08
8.	Faculty of Hotel & Tourism Management	374	02
9.	Faculty of Mass Communication & Media Technology	190	14
10.	Faculty of Law	337	12
11.	Faculty of Nursing	550	159
12.	Faculty of Science	277	224
13.	Faculty of Physiotherapy	668	87
14.	SGT Collage of Pharmacy	609	-
15.	Faculty of Dental Science	290	63
16.	Faculty of Indian Medical System	270	-
17.	Faculty of Medicine & Health Sciences	481	11
	Total	7651	1215



4. Grievance Redressal

Grievances related to examinations raised by the students and action taken by the Examination Department are as under:

Year	Total number of students who appeared in the examinations	Number of complaints/grievances
2019-20	7907	01

5. Re-evaluation

During the Academic Session 2019-20, 7907 students appeared in end term theory examination including regular, reappear and special cases. Out of which 268 cases of grievances were reported. In which 67 cases were solved in retotaling and 201 were solved in re-evaluation. Details are shown in following table.

Year	Total number of students who appeared for the final examinations	Number of cases of Single valuation and appeal process for revaluation	Number of cases seeking Double Valuation/Multiple valuation with appeal process for retotaling only	Number of cases seeking Double Valuation/Multiple valuation with appeal process for revaluation only	Number of cases seeking Double valuation/Multiple valuation with appeal process for retotaling/revaluation and access to answer script
2019-20	7907	268	67	201	NIL


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6. Passed Students in End – Term examination

The faculty-wise details of the number of students appeared and passed in the End – term examination in academic session 2019-20 are given below:

School	UG		PG	
	Appeared in Final Year	Passed in Final Year	Appeared in Final Year	Passed in Final Year
Faculty of Agricultural Sciences	417	294	04	04
Faculty of Allied & Health Science	875	772	193	182
Faculty of Behavioral Sciences	300	261	83	76
Faculty of Commerce & Management	636	455	222	187
Faculty of Education	78	76	-	-
Faculty of Engineering & Technology	1196	918	133	118
Faculty of Fashion & Design	103	80	08	08
Faculty of Hotel Management	374	280	02	02
Faculty of Mass Communication & Media Technology	190	172	14	13
Faculty of LAW	337	216	12	11
Faculty of Nursing	550	479	159	139
Faculty of Science	277	231	224	214
Faculty of Physiotherapy	668	488	87	75
SGT Collage of Pharmacy	609	490	-	-
Faculty of Dental Science	290	228	63	61
Faculty of Indian Medical System	270	150	-	-
Faculty of Medicine & Health Sciences	481	361	11	11
Total	7651	5951	1215	1101

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7. Examination Reforms and Automation

The current status of automation related to examination activities for faculties and students is as follows:

S. No.	Description	Status
1.	Enrolment of students	Online
2.	Registration of courses	Online
3.	Uploading of question bank	Offline
4.	Information regarding examination schedule to students	Online
5.	Uploading of Continuous Assessment, Mid- and End-Semester Examinations marks	Online
6.	Display of Continuous Assessment and Mid-Semester Examination marks in student's login	Online
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